



Rehoboth Beach Main Street, Inc. (RBMS)

SIGN & AWNING MATCHING GRANT APPLICATION

Rehoboth Beach Main Street, Inc. (RBMS) will reimburse up to \$500.000 of the cost for a sign or an awning for commercial properties located within the RBMS designated district boundaries (the City of Rehoboth Beach proper), for a total project cost of \$1,000.00 minimum per building.

The maximum matching grant is not to exceed \$500.00 for a sign or awning.

A matching grant will be awarded to projects whose business and/or property owners have obtained a City of Rehoboth Beach permit from the Building Inspector and have made payment of the permit fee prior to the start of work.

A confirmation of approved permit and proof of payment of permit fee must be provided prior to installation or construction.

Matching grant funds are released as a reimbursement after approved work is completed, invoices are paid, required documentation is submitted and a site visit is conducted by a RBMS Design Committee member.

Please see attached materials for further details.

Matching grants are awarded on a "first come, first served" basis.

Date _____ **Estimated Total Project Cost** _____

Business Name _____ **Phone** _____

Street Address of Business _____

Mailing Address (if not the same) _____

Contact Person _____

Proposed Start Date _____

Describe scope of project _____

Please provide:

- 8" x 10" color photograph of existing façade (a copy from laser printer is acceptable)
- Proposed sign or awning plan drawn to ¼ inch scale
- Estimated cost breakdowns (include costs for labor and materials)
- Materials specifications (include samples of paint colors for all parts of signs, awning fabric samples, samples of any replacement materials being considered for replacement in kind)
- 8" x 10" color photograph showing the buildings adjacent to each side of the property (copies from laser printer are acceptable)
- Copies of approved permit and proof of payment of permit fee

Statement of Understanding

- Applicant agrees to comply with the requirements and design guidelines of the RBMS Sign & Awning Matching Grant Program
- Applicant agrees to comply with all City of Rehoboth Beach requirements
- Applicant agrees to comply with the *City of Rehoboth Beach Chapter 270. Zoning, Article VII. Signs* ordinance for the commercial districts of the City of Rehoboth Beach
- Applicant's project must adhere to all City of Rehoboth Beach and State of Delaware codes
- Applicant understands that he/she must submit detailed cost documentation, copies of approved sign permit, invoices and contractors' final waivers of lien upon approved improvements after project completion and then be reimbursed for half of the total approved expenses
- Applicant agrees to hold harmless Rehoboth Beach Main Street, Inc. (RBMS), the RBMS Board of Directors, RBMS professional staff and RBMS volunteers for any damage to the building, sign or awning or personal injury that may occur as a result of work funded by this matching grant
- Recipients of any sign, awning and façade matching grant funds must agree to observe all applicable federal, state and local law pertaining to the use of matching grant funds

Applicant Signature

Date

If the applicant is other than the owner of the building, the following line must be completed:

I certify that I, _____, the owner of the property, do authorize the applicant to apply for a matching grant under the RBMS Sign & Awning Matching Grant Program and undertake the improvements.

Applicant Signature

Date

